

**Charlotte Valley Central School
Board of Education
Regular Meeting
December 07, 2023 at 6:30 p.m.**

I. COMMENCE REGULAR MEETING/PLEDGE TO FLAG

II. PUBLIC FORUM REGISTRATION AND RULES

- A) The President of the Board of Education will ask members of the community if they would like to address the Board of Education.
- B) A list of speakers will be prepared by the Clerk of the Board.

III. AGENDA REVISIONS

- A) Potential motion to approve revisions to the preliminary agenda.

IV. BUSINESS MEETING

- A) Approval of Minutes – November 02, 2023, Regular BOE Meeting Minutes and November 16, 2023 Special BOE Meeting Minutes.
- B) Approval of General Warrant #xx dated December 01, 2022 (expenditures through 12/01/22).
- C) Approval of Cafeteria Warrant #xx dated December 01, 2022 (expenditures through 12/01/22).
- D) Approval of Federal Warrant #xx dated December 01, 2022 (expenditures through 12/01/22).
- E) **No Capital Warrant at this time.**
- F) Approval of the August 2023 Monthly Cash Balances and Treasurer's Report and the revised June 2023 Monthly Cash Balances and Treasurer's Report.
- G) Approval of the October 2023 Student Activity Account Report.
- H) Approval of the Budget Status Report and Revenue Status Report for the General Fund and Cafeteria Fund as of December 01, 2023.
- I) Approval of the recommendations of the CSE Chairperson.

V. BUSINESS MEETING(Non-Standard Items)

VI. PERSONNEL

- A) Departures from the District
 - 1) Resignation(s) - None at this time
 - 2) Leave Requests
 - a) Approval of the unpaid leave request of Christina Losie for January 12, 2024.
- B) Appointments - None at this time
 - 1) Instructional/Professional - None at this time
 - 2) Extra-curricular and Co-curricular
 - a) Approval of the appointment of Robert Goble to the position of Girls Varsity Basketball Assistant Coach for the 2023/2024 school year. There is no stipend for this position.
 - 3) Non-Instructional - None at this time
 - 4) Contractual - None at this time
 - 5) Substitute Teachers/Aides
 - a) The retroactive appointment of Richard Contreras to the position of Long Term Substitute Teacher for 5/6 Social Studies through December 11th at a daily rate of \$225.00.
 - 6) Retirement(s) - None at this time
 - 7) Appointment(s) to Tenure
 - a) Amy Roe – Licensed Teaching Assistant
 - b) Sharon Clute – Licensed Teaching Assistant
 - 8) Other
 - a) CROP Appointments:
 - Peer Tutors: Dohmnic Butler, Chris Bonner
 - Activity Leader: Justine Lubbers

VII. ADMINISTRATIVE REPORTS

- A) Superintendent's Report - To Be Determined
- B) Principal's Report - To Be Determined
- C) Department Report - Math dept.

VIII. ACTION / DISCUSSION ITEMS

- A) Potential approval of the Budget Calendar for the 2023-2024, school year.
- B) Potential approval of the Application for use of School District Facilities for use of the gym for youth basketball.
- C) Potential approval of the Application for use of School District Facilities for use of the gym by Hartwick College on March 8th, 2024 for IRS VITA tax prep services.
- D) Approval of the contract between Day Automation Systems, Inc. and Charlotte Valley Central School District for the Energy Performance Improvement Project.
- E) Potential approval of the contract between Marchuska Brothers Construction LLC. And Charlotte Valley Central School for the 2023-2024 Capital Outlay Project.
- F) Potential approval of the Independent Auditor's Report and related Financial Statements and Supplementary Information and the Independent Auditor's Report of the Extraclassroom Activity Fund that were conducted by Raymond G. Preusser, CPA, P.C. for the fiscal year ending June 30, 2023.
- G) Potential approval of the Management Letter Response and Corrective Action Plan to the recommendations made in the Management Letter included in the June 30, 2023 Audited Financial Statements and Supplementary Information and the June 30, 2023 Audit of the Statement of Assets and Fund Balance-Cash Basis of the Extraclassroom Activity Funds prepared by Raymond G. Preusser CPA.
- H) Potential approval of the Class of 2024 Senior trip.
- I)

IX. EXECUTIVE SESSION

- A) Enter into Executive Session
 - 1.) Items pertaining to a collective bargaining agreement, the appointment, discipline or continued employment of an individual or individuals.

X. CORRESPONDENCE & INFORMATIONAL ITEMS

XI. FUTURE MEETING DATES

- A) January 04, 2024 – Regular BOE Meeting

XII. ADJOURN REGULAR MEETING